



# THE CHALET OF SAN MARCO CONDOMINIUM ASSOCIATION

## RENTAL OF GUEST ROOMS POLICY:

Guest room rental reservation and the receipt of room rental fees are handled by the Building Manager or Administrative Assistant.

The rooms are rented on a first come basis, and one or both guest rooms may be reserved for the same rental period.

The unit owner making the reservation must be in residence throughout the reservation period.

Guest rooms may not be reserved for more than seven (7) consecutive days for the same renter, between October 1<sup>st</sup> and May 1<sup>st</sup>.

A rental fee of \$75.00 per day shall be paid in full when the reservation is made to reserve the reservation. The fee must be paid by check, payable to The Chalet. **If, for any reason** the renter is unable to occupy the guest room at the time reserved, 50% of the fee is refunded to the owner and 50% is retained by The Chalet, unless the owner can find another guest to occupy room (s) during the same reserved period, subject to approval by the Chalet.

Guests must agree to comply with the requirements of The Chalet Rules and Regulations throughout their stay. Violation may result in their termination of the guest room rental.

Owners shall provide the names and relationship of the occupants, and the ages of all children occupying the rooms (s).

Maximum occupancy for each of the guest rooms is three (3) people, one of whom must be an adult.

Check-in time for guest rooms is 3pm and check-out time is 10am.

Guest rooms are non-smoking.

Pets are not allowed in the guest rooms.

**GUEST ROOM #** \_\_\_\_\_

**Period of Occupancy: Number of Days Reserved** \_\_\_\_\_

**Arrival Date (mm/dd/yy):** \_\_\_\_\_ **Date of Departure:** \_\_\_\_\_

**Name of Unit Owner:** \_\_\_\_\_ **Unit #** \_\_\_\_\_

**Rental Fee of \$** \_\_\_\_\_ **Received Date** \_\_\_\_\_ **Check#** \_\_\_\_\_

Names of all persons who will occupy the unit during the rental period, (maximum of 3 persons, one of whom must be an adult). Please include the ages of children.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

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Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Owner(s) and Guest(s) agree to abide by The Chalet Rules and Regulations during the rental period; unit owner is responsible for any damages that may occur.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_